

Announcement: - please post

I. Proposed amendment to change the by-laws.

Article V.

Section B. All Board members shall serve one (2 year) term.

Terms of office shall be from February 1 through January 31 of the following year.

Proposed Amendment 1. to be voted on: Terms of office shall be from January 1 though December 31 of the same year.

The reason for the change and for an amendment is to align directors' term with the club's fiscal year.

Proposed Amendment 2. to be voted on: The Board of Directors shall have staggered terms so that not more than one-third of the Board members' terms end at the same time.

There are two reasons for this change: 1. Currently, all directors term ends at the same date and time. 2. Staggered terms help maintain leadership continuity and preserve institutional knowledge for new board members.

II. FCPC Board of Directors – Open Positions & Role Descriptions

FCPC board warmly encourages members to apply.

1. Member(s) at Large

Purpose: Represent the general membership and ensure Board decisions reflect member interests.

Key Responsibilities:

- Attend and contribute to Board meetings.
 - Represent and voice member concerns.
 - Offer input on club activities and initiatives.
 - Participate in Board voting and governance.
 - Support committees/projects as needed.
- Note: May be appointed/elected to Officer roles if needed.*
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2. Treasurer

Purpose: Ensure sound financial management and transparency.

Key Responsibilities:

- Manage income, expenses, and account reconciliation.
 - Prepare budgets and financial reports.
 - Maintain compliance with financial policies and filings.
 - Monitor financial risks and internal controls.
 - Maintain accurate financial records.
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3. Communications Director

Purpose: Manage internal and external communications for consistency and engagement.

Key Responsibilities:

- Handle club correspondence and maintain website.
 - Create newsletters and manage social media.
 - Lead PR and promotional strategies.
 - Ensure consistent branding across platforms.
 - Support Membership and event promotions.
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4. Community Engagement Director

Purpose: Strengthen relationships with the broader community, partners, and volunteers.

Key Responsibilities:

- Lead outreach initiatives and represent FCPC at events.
 - Develop community and sponsor partnerships.
 - Recruit and coordinate volunteers.
 - Analyze engagement data and adjust strategies.
 - Work closely with the Membership Director.
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Other Directors' Roles Open to Candidates

(Incumbents to be re-elected, however, members may apply):

- **President**
 - **Vice President**
 - **Secretary**
 - **Membership Director**
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Interested in any of these positions?

Submit your declaration of the director position that you are interested in before Oct. 22, 2025

Note: All positions are to be vetted by the nomination committee in accordance with the bylaws.

Contact Nomination Chairperson by email or text.

Karen Mead: karenmv@yahoo.com Message **(650) 740-4489**.

Note:

Board Election Timeline – 2025

- **September** – Announcement of open board positions released to members.
- **Oct 22** – Deadline for applicants to submit statements of interest and biographies.
- **November 22** – All candidates are vetted and eligibility confirmed.
- **December 22** – Slate of candidates are finalized and emailed to members.

January 24, 2026 – General Membership Meeting; Voting will take place. Newly elected directors to be announced.